

Company name:

Service provider's registered office:

COMPLAINT REPORT

Customer's name, order number:

Customer's permanent address, registered office, mailing address:

Telephone number and email address:

Method of notification:

Place, date and means of submitting the complaint:

Detailed description of the complaint, including the reason thereof and the customer's concrete claim:

Copy of the documents supporting the complaint: attached/there is no such document

List of documents and other evidence presented by the customer:

Date:

**administrator recording the complaint
signature**

**customer presenting the complaint
signature**

I have received one copy of this report:

Date:

customer's signature